

MAeHC Practice Consultant

This position will work with MAeHC physicians and their staffs to evaluate current business practices and work flows and determine appropriate redesign based on customer needs and optimization of the technology application's capabilities. The Practice Consultant will act as the key point of contact for the physician practice and is responsible for the successful implementation and completion of the MAeHC mission and goals.

Major Responsibilities:

- Lead operational improvement efforts through process analysis, workflow redesign, and/or organizational assessments.
- Provide general project management for assignments including project planning, workgroup facilitation, status reporting, issue resolution, risk assessment/mitigation and contingency planning.
- Advocate process change with an understanding of problems and solutions as they relate to the current and future business environment.
- Create process change by integrating new processes with existing ones, and communicating these changes to affected business systems.
- Oversee the migration of current business process to processes required to support the implementation of the new systems.
- Develop an inventory of current business processes that need to be transformed to support the new system and determine the best method to redesign those processes to gain process efficiency and effectiveness for its implementation.
- Prioritize and make recommendations to which processes should be addressed based resource, time and monetary constraints.
- Develop change management strategies for implementation of new business processes to remove barriers to change.
- Gather and analyze detailed data through interviews, measurements, tests and observations to understand current performance and identify improvement opportunities based on new system capabilities.
- Create models to determine resource requirements and expected performance of the redesigned business processes.

Qualifications:

- Proven track record of success in working with clients to achieve desired results.
- Previous internal or external senior-level consulting experience.
- Demonstrated process improvement and project management experience.
- Strong aptitude for effectively influencing others at all organizational levels High level of organizational astuteness.
- Ability to effectively plan and facilitate organized and productive meetings/workgroups.
- Very strong communication and presentation delivery skills.
- Demonstrated experience managing and coaching others.
- Ability to participate effectively with others in large groups and meetings.
- High degree of professionalism along with the ability to effectively interact with all levels of an organization.
- Strong PC skills (e.g., MS Word, MS Access, Excel, PowerPoint, Visio and Project).

Education/Relevant Experience:

- BA/BS degree required. Masters Degree in Business Administration or other advanced degree highly desired.
- Minimum 6-10 years of relevant business experience, preferably in health care operations and/or health care information technology.
- 5 years of consulting experience, with at least 3 of those years in a leadership role.